

# AQUATIC FACILITIES OPERATOR

**GRADE: 12**

**FLSA: NON-EXEMPT**

## CHARACTERISTICS OF CLASS:

The Aquatic Facilities Operator is responsible for intermediate semi-skilled work involved in the general maintenance of the Municipal Swim Center grounds and facility. The work requires regular contact with other employees within the Aquatics Division and periodic contact with the general public. The physical demands are moderate working occasionally with heavy materials and the working conditions are good. All work is subject to general direction covered by precedents and general supervisory review with meaningful impact on the Swim Center operation. Night and weekend work is required.

## EXPECTATIONS OF ALL CITY EMPLOYEES:

- Learn and demonstrate an understanding of City, department, division and team goals.
- Serve and meet the needs of customers during routine or emergency situations.
- Ability and willingness to work as part of a team, to demonstrate team skills and to perform a fair share of team responsibilities.
- Ability to assess his/her work performance or the work performance of the team.
- Plan and organize his/her work, time and resources, and if applicable that of subordinates.
- Contribute to the development of others and/or the working unit or overall organization.
- Produce desired work outcomes including quality, quantity and timeliness.
- Communicate effectively with peers, supervisors, subordinates and people to whom service is provided.
- Understand and value differences in employees and value input from others.
- Consistently report to work and work assignments prepared and on schedule.
- Consistently display a positive behavior with regard to work, willingly accept constructive criticism and be respectful of others.

## EXAMPLES OF DUTIES:

- Supervision of Swim Center operations and staff.
- Perform staff in-service training sessions.
- Maintains cleanliness of facility including locker rooms, rest rooms, lobby, offices, and exercise rooms.
- Performs minor repairs and preventative maintenance which includes changing shower valves, replacing air filters, lubricating exercise equipment, changing lights/ballast, and other minor repairs as they arise.
- Maintains Swim Center lawns and planted areas.
- Prepares outdoor pools for summer operation.
- Recognizes and remedies problems with pool filtration and chlorination systems.

- Maintains pool chemical levels.
- Performs rescue operations as needed and administers first aid.
- Interviews prospective lifeguards and slide attendants and makes hiring recommendations.
- Performs other duties as required.

### **QUALIFICATIONS:**

#### **Required Training and Experience:**

Any combination of training and experience substantially equivalent to a High School Diploma and one year custodial or aquatic experience which affords a familiarity with facilities/grounds maintenance and minor repair is required. Must be able to obtain a Montgomery County Pool Operator's License and Red Cross or equivalent Life guarding, CPR and First Aid Certificates within one year of employment.

#### **Preferred Knowledge, Skills and Abilities:**

- Knowledge of general grounds maintenance, tools, equipment and practices.
- Knowledge of swimming pool operation including safety practice and procedures.
- Knowledge of general facilities maintenance including preventative maintenance.
- Ability to perform routine cleaning operations without close supervision.
- Ability to develop the necessary knowledge to obtain a Montgomery County Pool Operator's license, and Lifeguarding, CPR and First Aid Certificates.
- Ability to understand and follow oral and written instructions.
- Ability to establish and maintain effective working relationships with other employees and the general public contacted in the course of work.